

Coeus uses your JHED ID and JHED password to authenticate, however

you must first have an active Coeus User Account.

Coeus User Accounts are maintained by the Office of Research Information Systems (ORIS). To request a user account, please email coeus-help@exchange.johnshopkins.edu. Note: having an account created in the Training Client for an ORIS-led training class does not automatically grant you an active account in Production.

For Coeus Premium

Step 1: Install Java (*MAC users jump to step 2 or 3*):

The Coeus system requires a specific version of Java to be installed on your computer. The PC version of Java that Coeus requires may be downloaded from:

http://resource.ca.jhu.edu/resource/plugin/jre1_5_0_17.exe

Note - you may be asked to restart your computer, so be sure to save any open documents you are working on. **Also**, you may not have privileges to install software on your computer, so you may need your LAN administrator to do this step for you.

Step 2: Run JHConnect if you are working outside of the Johns Hopkins University and Johns Hopkins Medicine firewalls.

Coeus is protected behind the Johns Hopkins University and Johns Hopkins Medicine firewall. To access Coeus from outside of the firewall (i.e. working from home), you must first create a VPN session using JHConnect. The JHConnect software may be obtained from the following url:

<https://portalcontent.johnshopkins.edu/sslvpn/intro.html>

Step 3: Install Coeus Premium Desktop application:

Assuming you are accessing Coeus from your office or via a VPN session, and once you have the correct version of Java, you may access Coeus from the following URL:

<https://prcoeus.johnshopkins.edu/coeus/coeus.jnlp>, or

If using a MAC, try this URL:

<http://prcoeus.johnshopkins.edu/coeus/coeuss.jnlp>

Coeus will check your computer to see if you have the correct version of Java, then check for any previous versions of Coeus. It will then run the Java web Start installer: **this may take a minute or two.**

- a) You will receive a Security warning...
- b) Select Start
- c) You will then be asked about Desktop Integration:
We recommend answering "Yes." (this puts a Coeus icon on your desktop after you've logged in the first time, so in the future, all you have to do is double-click the icon to launch the Coeus system).

For CoeusLite

Open your web browser; **enter this URL:** <https://prcoeus.johnshopkins.edu/coeus>

There is no Java requirement to use CoeusLite, as it is a Web-based application.

For the Training Client

Follow the above steps, changing "pr" to "tr" in the URL.
For example <https://trcoeus.johnshopkins.edu/coeus/coeus.jnlp>